



Contributors

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Elisa Lanzi

Elisa Lanzi is director of the Imaging Center at Smith College, where she builds digital collections and tools for teaching and learning. Prior to this position, Lanzi was a founding partner of Lanzi/Warren Associates, a consultancy that helped clients develop information management practices for improved access to their collections. Lanzi also was manager of the Getty *Art & Architecture Thesaurus*, where she initiated training programs for cultural heritage documentation. She is the author of *Introduction to Vocabularies: Enhancing Access to Cultural Heritage Information*. As chair of the Visual Resources Association Data Standards Committee she helped initiate the VISION project, a collaborative demonstration database for visual resources material, and the *VRA Core Categories*, a metadata standard for cataloging images. Lanzi is a past president of the Visual Resources Association and is active in numerous other professional organizations. She holds a degree in English and art history and has a master's degree in Library and Information Science from the University at Albany (SUNY).

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Index

Names for elements in the Work Record and Authority Records are capitalized. Examples of cataloging practice for works given in the text are shown in italics in the index (e.g., *painting* examples). The examples may be helpful in cataloging a similar work, but for full information and for rules where examples for a particular type are not available, look under the element being cataloged (e.g., Title) or the issue under consideration (e.g., capitalization and abbreviations). “Fig” after a page number indicates examples of complete Work Records, often including links to Authority Records. Page numbers followed by “n” indicate a note on that page.

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